



INFORMATION REQUIRED FOR “*Duncan v. Baddeley*”: Fatal Accident Assessments

For minors and adults:

- Date of trial or anticipated settlement date.
- Contact names and phone numbers of the deceased’s family.
- Names and dates of birth of all members of the deceased’s immediate family.

For minors only:

- Deceased’s grade at time of accident and expected completion for high school or post-secondary education.
- Deceased’s school transcripts.
- Deceased’s siblings’ school transcripts.
- Detailed resume or profile regarding the deceased’s parents’ education and employment history, (*Employment/Education Diary*).
- Deceased’s parents’ most recent income tax returns.
- Completed copy of *Family Profile Form*, (attached).

For adults only:

- Deceased’s entire income tax returns or CCRA print-outs for as many years as possible (preferably at least five (5) years prior to the accident, up to and including the year of the accident). Please note that Notices of Assessment are **not** sufficient for our purposes.
- If the deceased was self-employed, income statements he/she appended to his/her income tax returns (if he/she was a sole proprietor or a partner in a business) or financial statements (if he/she was a shareholder in an incorporated company).

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- Detailed resume or profile of the deceased’s education and employment history, (*Employment/Education Diary*).
- RRSP or pension information and the planned retirement age for the deceased.
- Contact names and phone numbers of the deceased’s employer(s).
- Letters from the deceased’s employers regarding wages, hours of work, weeks of work per year, overtime or bonuses (if applicable), and fringe benefits.
- Collective agreements from the deceased’s employer(s).

Do not send originals. Please forward copies only.

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